

**Minutes of Board Meeting  
September 14, 2016  
10:00 a.m.**

**Present**

David Connell, Chairman  
Jeff Wigington  
Todd Cowan  
Rachel Little  
Hubert Parker  
Jim Cole  
Bob Pierce

**Not Present**

Jeff Markey

Also attending the meeting from the State Attorney General's Office was Amy Radley, from the Office of Planning and Budget was Donald Kirkland, from the LaGrange Driver Improvement School was Bobby Cleveland, and DDS staff.

**Establish Quorum/Call to Order**

Chairman David Connell confirmed the presence of a quorum and called the meeting to order at 10:02 a.m.

**Oath of Office**

Chairman David Connell gave the Oath of Office to our newest Board member, Bob Pierce. Mr. Pierce was appointed by Governor Nathan Deal in September 2016.

**Approval of Minutes**

Chairman Connell called for a motion regarding the Minutes from the July 13, 2016 Board meeting. A motion was made by Rachel Little to approve the regular meeting minutes as presented; Hubert Parker seconded the motion with unanimous approval by the remaining Board members.

**Commissioner's Report**

Commissioner Brantley began by briefing the Board on the Card Production System and the Driver Record Integrated Vehicle Enterprise System (DRIVES).

Commissioner Brantley presented to the Board an HR recruitment video produced by staff members of DDS.

The Commissioner then briefed the Board on our efforts for the upcoming Election Day. A press release was written by Susan Sports, Public Information Officer, informing customers of our efforts to be prepared for customers who might need last-minute photo identification. DDS is also planning to deploy additional staff to its busiest centers to assist customers as quickly as possible.

Bob Griffin, Chief Financial Officer, gave an update on facilities. The Douglas CSC has been remodeled. The relocation of the Fayetteville CSC, still in Fayette County, is predicted to open on October 18, 2016. A list of several other CSC's scheduled for upcoming remodeling was presented to the Board.

Commissioner Brantley updated the Board on the field's performance. For the month of August we had 400,784 transactions. Our average statewide wait-time was 12 minutes and 28 seconds. For the month of July we had 391,364 transactions. Our average statewide wait-time was 12 minutes and 45 seconds.

### **Rules for Initial Approval**

Angelique McClendon, General Counsel, reviewed the following rules:

**375-5-2-.02** Location of School. Amended.

Rachel Little motioned to approve the initial rule for adoption; Todd Cowan seconded the motion. Opposing the motion was Jeff Wigington.

**375-3-3-.23** Pauper's Affidavit for Reinstatement of Restoration Fees.

Todd Cowan motioned to approve the initial rule for adoption; Hubert Parker seconded the motion with unanimous approval by the remaining Board members.

### **Rule for Final Approval**

Angelique McClendon, General Counsel, reviewed the following rule:

**375-3-1-.02** Applications and Supporting Documentation.

Hubert Parker motioned to approve the final rule for adoption; Rachel Little seconded the motion with unanimous approval by the remaining Board members.

### **Citizen Waivers**

Evelyn Jean Copes – She is seeking a driver's license in the name of Evelyn Jean Copes. She is 71 years old. She is missing a legal name change document. She has a copy of her delayed birth certificate, a copy of her mother and stepfather's marriage certificate, a copy of her school record, a copy of her marriage certificate, copies of her children's birth certificates, a copy of her divorce decree, a copy of marriage certificate to Mr. Copes, an unexpired driver's license from Alabama, a military ID card, and a Social Security card. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Todd Cowan motioned to approve the waiver; Bob Pierce seconded the motion with unanimous approval by the remaining Board members.

George Drummond – He is seeking a driver's license in the name of George Drummond. He is 59 years old. He has a copy of his birth certificate which shows his last name as Drummer. This waiver was previously before the Board in May 2016. He has an unaltered copy of his birth certificate, copies of his school records, copies of various government documents, a copy of his Social Security card, a voter registration card, a letter from Representative Henry Howard, Jr., and a copy of his Georgia driver's license which shows his last name as Drummond. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Rachel Little motioned to approve the waiver; Todd Cowan seconded the motion with unanimous approval by the remaining Board members.

Mario Erazo – He is seeking an ID card in the name of Mario Erazo. He is 51 years old. He is missing a copy of his birth certificate. He is being assisted by Easter Seals and the Department of Vocational Rehabilitation. Mr. Erazo believes he was born in New York and submitted a request for his birth certificate. He needed to present more information of which he could not provide. He has a copy of his disability information, a letter from the Department of Family and Children Services, a copy of his psychological evaluation, a Social Security Disability statement, and a copy of his W-2, a Numident letter, a Medicare card, and a Social Security card. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Jeff Wigington motioned to approve the waiver; Bob Pierce seconded the motion with unanimous approval by the remaining Board members.

Tanya Guzzardo – She is seeking a driver's license in the name of Tanya Marie Guzzardo. She is 43 years old. She is missing a copy of her birth certificate. She was denied a request for a waiver in July 2014 because of insufficient evidence of her name change. She was asked by the Board to resubmit her waiver request with additional documentation showing evidence of her name change. The additional documents that were submitted included a copy of her marriage application and a Numident letter. She also provided a copy of her school record, Medicaid card, voter registration card, and a birth not found letter. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Rachel Little motioned to approve the waiver; Hubert Parker seconded the motion with unanimous approval by the remaining Board members.

Julia Jones – She is seeking a driver's license in the name of Julia Mae Jones. She is 79 years old. She is missing a copy of her birth certificate. She has a copy of her birth not found letter, a copy of her baptismal certificate, copies of her school records and diploma, a copy of her marriage certificate, a copy of her daughter's birth certificate, Census reports from 1940 and 1950, and a copy of her Social Security card. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Todd Cowan motioned to approve the waiver; Rachel Little seconded the motion with unanimous approval by the remaining Board members.

Diana B. Sigal – She is seeking a driver's license in the name of Diana B. Sigal. She is 73 years old. She is missing a Certificate of Naturalization and a copy of her marriage certificate. She has a copy of her birth certificate, an adoption document, a letter from the U.S. Embassy, a Medicare card, a South Carolina driver's license, a copy of her husband's death certificate, a Social Security statement, a military ID, and a Pharmacy card. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Jeff Wigington motioned to approve the waiver; Jim Cole seconded the motion with unanimous approval by the remaining Board members.

Andrew Slacks – He is seeking a driver's license in the name of Andrew Slacks. He is 41 years old. He is missing a name change document; he was born Andrew Speicher. As a child his name was changed to Slacks without a legal adoption. He has a copy of his birth certificate, a copy of his immunization record, his parent's marriage certificate, copies of his school records, an expired California driver's license, a copy of his marriage certificate, a copy of his child's birth certificate, a Numident letter, and a Social

Security card. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Rachel Little motioned to approve the waiver; Todd Cowan seconded the motion with unanimous approval by the remaining Board members.

**New or Old Business**

The next Board meeting will be held on October 12, 2016.

**Adjournment**

There was no further business to discuss; Chairman David Connell called for a motion to adjourn. A motion was made and seconded with unanimous approval by the Board.

Respectfully Submitted,

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Jeff Wigington