



Georgia Department of Driver Services
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Nathan Deal
Governor

Robert G. Mikell
Commissioner

MEMORANDUM

TO: Certified Driver Safety Programs

FR: Kecia Bivins, Division Director of Regulatory Compliance

DA: February 5, 2014

RE: Notice of Revision of the Alcohol and Drug Awareness Manual

The purpose of this correspondence is to inform you that our Alcohol and Drug Awareness (ADAP) manual is being revised. The manual is being transitioned from its current state to a magazine-style format. The new, more appealing format will have updated content, modern images, and glossy pages. The ADAP Manual will then be consistent with our Driver's Manual, Commercial Driver's Manual, Motorcycle Operators Manual, and Parent Teen Driving Guide.

The J.F. Griffin Publishing Company is the vendor overseeing this transition. As early as tomorrow, J.F. Griffin will be reaching out to various businesses including driver safety schools to solicit ads. There will be very limited advertisements in this manual. If your program is not contacted, feel free to contact them directly. **Please note that you are NOT REQUIRED to purchase ad space.** The J.F. Griffin Representatives are able to answer any questions you may have regarding pricing, deadlines, options, etc. Their contact information is below:

JF Griffin Publishing
www.jfgriffin/eregulations.com
413.884.1001

If your Program decides to take advantage of this limited advertisement opportunity, please be mindful that all ads must meet the following requirements:

- Contain the Program's approved certified name
- Contain the Program's approved certification number
- Must NOT contain any false or misleading statements

Our goal is to have the 2014 ADAP Manual available to High Schools, certified programs offering ADAP, and on our website at the beginning of the 2014-2015 academic year. The Regulatory Compliance Division may be reached at 678-413-8745 or by e-mail at reginfo@dds.ga.gov.